



**OFFICE OF THE CHIEF PROCUREMENT OFFICER
COUNTY OF COOK**

118 NORTH CLARK ST. ROOM 1018
CHICAGO, ILLINOIS 60602-1375
(312) 603-5370

THIS PURCHASE ORDER NUMBER
MUST APPEAR ON ALL PACKAGES,
INVOICES, SHIPPING PAPERS AND
DROP SHIPMENTS.

PURCHASE ORDERED ISSUED TO
836383

Smart Grafix LLC
104 Franklin St
Batavia IL 60510

DATE
11/22/2013
F.O.B. POINT

PURCHASE ORDER NO.
187021 - 000- OP
REQUISITION NO.
00111150 OR

COOK COUNTY FEIN: 36-6006541
ILLINOIS SALES TAX EXEMPT: E-9998-2013-04
FEDERAL EXCISE TAX EXEMPT CERT: 36-75-D038K

SHIP TO Revenue
C C Bldg 118 N Clark St Rm 1160
Chicago IL 60602-1304

DELIVERY INSTRUCTIONS

Joyce M. Steele
5721

312-603-

DEPT NO

0071371

Page 1 of 1

LINE	FURNISH THE FOLLOWING SUPPLIES AND/OR SERVICE	QUANTITY/ UOM	UNIT PRICE	EXTENDED PRICE	ACCOUNT NUMBER
1.00	LC Citation and Booklet Forms and Booklet 3-PART FORM AT \$4.64 QTY OF 500/EA 6-PART FORM AT \$6.50 QTY OF 500/EA BOOKLET AT \$10.92 QTY OF 275/EA	.00 LO	.0000	8,573.00	1000.300358
***** Total Order *****				8,573.00	

NOTE: VENDOR AGREES NOT TO EXCEED THE QUANTITY OR DOLLAR AMOUNT OF THIS ORDER WITHOUT WRITTEN AUTHORIZATION FROM THE CHIEF PROCUREMENT OFFICER

RECEIPT CERTIFICATION (FOR DEPARTMENT USE ONLY)

I hereby certify that I have received the goods/services reflected above and that the items referenced are in full conformity with the purchase order/contract.

Authorized Signature: _____

Date: _____

I hereby certify that this purchase is in agreement with the requisition
on file authorizing the expenditure and is properly approved.
CHIEF PROCUREMENT OFFICER Date:

Shm G. M 30 January 2014

EXH

Purchase Requisition

Office of the Purchasing Agent
Cook County of Illinois

Purchase Order Number

187021

Requisition # OR 111150		Contract # 1422-13236		Open Date
Ship To: 8000898	Revenue: C C Bldg 118 N Clark St Rm 116 Chicago IL 60602-1304	Delivery Instructions: Joyce M. Steele 312-603-5721	Supplier: 836383 Smart Grafik LLC 104 Franklin St Batavia IL 60510	Buyer Number: 724149 Supervisor 80 Bid/Sole Src Code: NCR Business Unit: 0071371 Internal Req Number: 0071332 Board App Date & Item: 11/5/2013 Requisition Date: 11/5/2013 Date Needed:

One Time Purchase ☐ Yes ☐ No Covers Need for _____ months. Specific Period of time _____ thru _____ Prior Contract No. _____ Expiration Date _____ Emergency No. _____

Line #	Commodity	Description	Bal. on Hand	Quantity	UOM	Est. Unit Cost	Extended Cost	Business Unit and Object Account
1.000	962	LC Citation	<	>		500.00 EA	4.6400	2,320.00 0071371.520495
2.000	962	LC Citation	<	>		500.00 EA	6.5000	3,250.00 0071371.520495
3.000	962	Booklet	<	>		275.00 EA	10.9200	3,003.00 0071371.520495
Total of Items Ordered							8,573.00	

CERTIFICATION
I hereby certify that the items and/or services above are necessary to this department (or institution) and that the dept. no., account & activity numbers indicated above accurately reflect the specific item budget appropriation approved by the Board of Cook County Commissioners and there is a sufficient understanding of the account to grant same.

REQUISITIONER

BUREAU or DEPARTMENT HEAD

CCA

APPROVED BUDGETARY ACCOUNT

PURCHASING USE ONLY

ACCT #

DATE

BY

[Signature]
[Signature]